



CURIOSITY CLUB

TRANSPORTATION SERVICE AGREEMENT

2016 – 2017 School Year

SCOPE OF SERVICE:

J.S.C. Transportation Services, Inc. will offer transportation services for Curiosity Club for the 2016-2017 school year. J.S.C. agrees to provide school bus transportation to accommodate those students contracted for 12:30pm and 3:00pm pick-up services for Newton Public School children attending Curiosity Club.

SCHEDULE OF SERVICE:

SEPTEMBER, 2016 SCHEDULE FOR KINDERGARTEN

All Kindergarten students will have a 12:30pm dismissal for most of September.

September 6: Kindergarten Start Group A	September 26: First Full-day of Kindergarten Group A
September 7: Kindergarten Start Group B	September 30: First Full-day of Kindergarten Group B

2016-2017 SCHEDULE FOR K-5

Kindergarten students have a 12:30pm dismissal three days a week, depending on their status of 'A' or 'B' grouping and ALL elementary students are dismissed at 12:30pm on Tuesdays.

Over the course of the school year, Newton dismisses ALL students at 12:30pm on six Thursdays throughout the year (please refer to the Newton Public Schools 2016-2017 calendar).

PLEASE NOTE THE FOLLOWING IMPORTANT INFORMATION:

INCLEMENT WEATHER

Curiosity Club reserves the right to make a decision to adjust pickup times as necessary when it is determined to be in the best interest of the children's safety, this information will be communicated to each family via email and or phone.

HOLIDAYS, SNOW DAYS

Curiosity Club makes every effort to accommodate the needs of our families. We will not be open on legal holidays and will not operate during December Holiday vacation although the Club may be open for general membership.

- If school is closed, Curiosity Club is closed
- If the school opening is delayed, Curiosity Club delays for the same amount of time
- If afternoon and evening activities are canceled, Curiosity Club will closed at 4:30pm and will NOT offer transportation that day.
- If the school district announces by 5:45 a.m. that there will be an early release due to snow, Curiosity Club will not open at all that afternoon and will NOT offer transportation that day.

If the School Aged Licensed Childcare Director closes the Program because of inclement weather arising after the close of the regular school Program, parents will be notified by telephone and email. There will also be a message left on the Program's answering machine noting any closures or changes in hours for the day. If no phone call is received, assume the Program is open. On occasion, the Program will be forced to open late or close early during the day to ensure a safe commute to and from home for staff and children. Parents will be required to make arrangements to pick up their children.

If school is going to be closed early due to inclement weather Curiosity Club staff will make every effort to call all parents prior to the close of school. Parents will be called about the close of school and informed that we will also close. Children will be picked up at the Program.

STUDENT CONDUCT:

J.S.C. and Curiosity Club expects all students to conduct themselves in a safe and orderly manner whenever riding the bus. Students are expected to follow the driver's instructions. Drivers have the authority to immediately address student behavior issues by assigning seats and reporting situations to Curiosity Club staff. Continued behavior issues may be communicated to Curiosity Club and could result in the suspension or dismissal from the bus without refund of transportation fees.

BUS GUIDELINES

1. Students must remain seated, out of the aisle, facing forward while the bus is in motion
2. When windows are open students must remain seated and inside the bus
3. There is no eating, drinking or gum chewing permitted on the bus
4. Foul and/or inappropriate language is not allowed on the bus at any time, voices must remain at an appropriate volume and telephone conversations are not permitted on the bus.
5. Pushing, fighting, rough playing or causing harm to one self or other riders is not allowed
6. Driver has the ability to assign seats at any time if appropriate.

These rules will be strictly enforced to provide a safe environment on the bus

DISCIPLINARY PROCEDURES:

First Warning: The bus driver will verbally communicate with the student about the behavior. Depending on the severity the driver / Curiosity Club may contact the parent/guardian.

Second Warning: The bus driver may move student(s), assign seats and bus contractor will contact Curiosity Club of the situation. Disciplinary action may result with bus suspension of up to five (5) days. A parent conference may be required with Curiosity Club and the child's parent(s)/guardian to discuss the situation and status of future riding privileges.

Each situation will be handled individually and more severe situation can expedite the process and require immediate suspension or parent contact.

****Gross misconduct or continued behavior issues may result in immediate loss of riding privileges. No refund of payment or release of this Transportation Contract will be offered for bus suspensions or expulsion from the bus.****

TRANSPORTATION COST AND PAYMENT:

The individual student transportation cost for the 2016-2017 school year will be \$405.00 a month spread out over 10 months. Bus registration is for the entire 2016–2017 school year beginning with the first day of school continuing through the last day of the academic school year in the summer of 2017. Parents are responsible for the full payment of the fees, regardless of the use of the service. If the number of bus riders does not warrant the costs involved in providing this service it may jeopardize the continuation of transportation service for the remainder of the school year beginning with the 1st of the following month. If service is discontinued, payments received for service after discontinuation date will be refunded.

To expedite the payment process we accept debit, credit cards (MasterCard/Visa) and cash. Monthly payment is due on the 20th of each month for the following month’s bus fee and will be reoccurring each and every month during the term of this agreement.

TRANSPORTATION PAYMENT SCHEDULE: Ten (10) equal monthly payments

June 15, 2016	Transportation Registration & full months deposit required (10 th payment)
August 20, 2016	1 st payment due
September 20, 2016	2 nd payment due
October 20, 2016	3 rd payment due
November 20, 2016	4 th payment due
December 20, 2016	5 th payment due
January 20, 2017	6 th payment due
February 20, 2017	7 th payment due
March 20, 2017	8 th payment due
April 20, 2017	9 th payment due

Failure to make any payment as scheduled may result in your child(ren) not being allowed on the bus on the 1st day of school of the following month.

TERMINATION OF SERVICE:

Contractor reserves the right to terminate its agreement with an individual family and or the participants if monthly payment is not received according to the payment schedule above. Service will be denied on the 1st of the month for all students with delinquent accounts. Once payment is received and family account is current student(s) will be allowed to once again ride the bus.

I/We have read the above terms and conditions and fully understand, consent and agree to abide by all the conditions and terms of this agreement. This agreement must be signed by the parents or guardians of the child(ren) named on the registration form page of this contract.

_____	_____	_____
Parent/Guardian	Print Name	Date

_____	_____	_____
Parent/Guardian	Print Name	Date

- To initiate service the following must be completed:**
- 1. Completed Parent / Contractor Service Agreement**
 - 2. Completed Child Release Form**